



Saint Mary's Schools PreK-12
50 Richland Street
Worcester, MA 01610
Phone: (508) 753-0484 - Elementary School
Phone: (508) 753-1170 – Junior / Senior High School
www.stmarysworcester.org



Sept. 26, 2014

Dear Families,

As many of you know, at this time, St. Mary's Schools do not have a school nurse. Having medical files in order is a requirement of the Diocese of Worcester but having a nurse at the school at all times is not a requirement. We do have a Health Office that is staffed by administrators or a designated adult when administrators are not available. Prescription medication, with the Medication Administration Request form filled out by the doctor, will be given by administrators or by a designated adult when needed.

Minor injuries will be taken care of in the Health Office and a phone call to a parent or a note will be sent home with the child letting parents know what happened and what was done. If the injury is more severe, we will administer basic first aid and call a parent or a person on the emergency card to pick up the child for further treatment. The parents will always be the first ones we will try to reach.

If the injury is life threatening, 911 will be called immediately and then parents will be called to meet the ambulance at the school or at the hospital if a parent has to travel any distance.

Please sign on the space below and return this signed paper to your child's teacher as proof that you have read and understand the medical procedure at St. Mary's Schools.

If there are any nurses who are interested in volunteering in the Health Office, please give Mr. Cormier a call at 508-753-1170.

I have read and understand the medical/first aid procedures at St. Mary's Schools.

Parent signature _____